

**INTERNAL
COMPLAINT
COMMITTEE
AY 2022-23**

Date: 17/09/2022

NOTICE

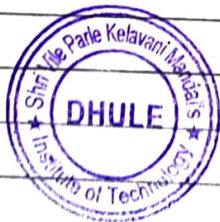
Respected sir/madam,
A meeting of the Internal Complaints Committee of the Institute will be held on Saturday, 24th September, 2022 at 3:00 pm at Room No. 208, First Floor of the Institute. The agenda of the meeting is as given below. This is to request you to kindly attend the meeting.

AGENDA

1. To confirm the minutes of previous meeting of Internal Complaints Committee held on 26th February, 2022.
2. To review Action Taken Report on the suggestions / decisions of the Internal Complaint Committee in the last meeting held.
3. Discussion on any harassment of students and women employees if any.
4. Any other business with the permission of the Presiding Officer.



Prerana Jkhar
Presiding Officer
Internal Complaint Committee

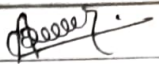
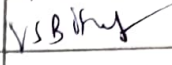
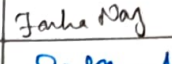



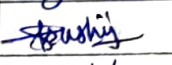
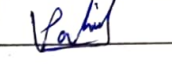
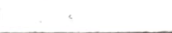


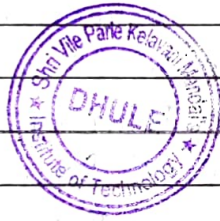
Yours faithfully,



Dr. Nitesh P. Salunke
Principal
SVKM's Institute of Technology,
Dhule
Principal
SVKM's Institute of Technology, Dhule

Copy to,

SrNo	Name of the Member	Designation	Sign
1	Ms. Priyana Ikhar	Assistant Professor - Presiding Officer	
2	Ms. Vijaylaxmi Bittal	Assistant Professor - Member	
3	Ms. Farha Naz	Assistant Professor - Member	
4	Dr. Sameer Goyal	Non-Government Organisation - Member	
5	CA Atul Patwari	Non-Teaching Representative - Member	
6	Mr. Rahul Sharma	Non-Teaching Representative - Member	
7	Ms. Anjali A. Mahajan	Student Representative - Member	
8	Mr. Rushikesh Sonawane	Student Representative Fresher - Member	
9	Mr. Vishal P. Patil	Student Representative - Member	



Date:- 24/09/2022

MINUTES

The meeting of the Internal Complaint Committee of Shri. Vile Parle Kelavani Mandal's Institute of Technology, Dhule was held on Saturday, 24th September, 2022 at 3:00 pm.

The following members were present:

SrNo	Name of the Member	Designation	Sign
1	Ms. Prerana Ikhar	Assistant Professor - Presiding Officer	
2	Ms. Vijaylaxmi Bittal	Assistant Professor - Member	
3	Ms. Farha Naz	Assistant Professor - Member	
4	Dr. Sameer Goyal	Non-Government Organisation - Member	
5	CA. Atul Patwari	Non-Teaching Representative - Member	
6	Mr. Rabul Sharma	Non-Teaching Representative - Member	
7	Ms. Anjali A. Mahajan	Student Representative - Member	
8	Mr. Rushikesh Sonawane	Student Representative Fresher - Member	
9	Mr. Vishal P. Patil	Student Representative - Member	

The meeting began with welcome note by the Presiding Officer Ms. Prerana Ikhar.

The following points were discussed:

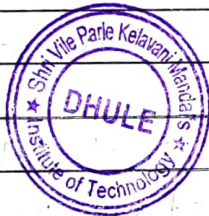
1. Review of previous Internal Complaint Committee meeting and Action Taken Report was taken and satisfactory remarks were given for the implementation of all the discussed points.



2. The students and staff were asked about any kind of harassment faced by them and the related issues.
3. It was decided to allocate separate space in the canteen for staff members.
4. Some staff members told that the quality of tea is not good. It was decided to give instructions to the canteen staff.
5. After the satisfactory discussion of all the above points, vote of thanks was extended by Prof. Prerana Ikhar.

~~Prerana~~

Ms. Prerana Ikhar
Presiding Officer
Internal Complaint Committee



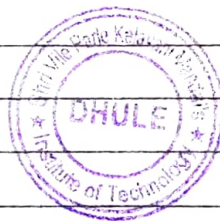
~~Dhule~~

Dr. Nilesh P. Salunke
Principal
SVKM's Institute of Technology,
Dhule. **Principal**
SVKM's Institute of Technology, Dhule

Date: 01/10/2022

ACTION TAKEN REPORT

1. Previous Internal Complaint Committee minutes of the meeting were approved and Action Taken Report was discussed thoroughly and the committee gave satisfactory remarks.
2. There are no complaints received from any student or staff for any kind of harassment from the last meeting held till date.
3. Separate space is allocated for the staff members in the canteen for lunch due to heavy rush in the canteen.
4. The necessary instructions are given to the canteen staff regarding quality of tea.



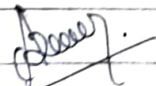
Date: 02/12/2022

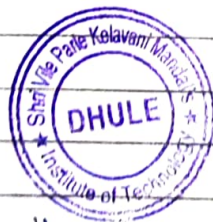
NOTICE


Respected sir/madam,
A meeting of the Internal Complaint Committee of the Institute will be held on Friday, 9th December, 2022 at 3:00pm at Room No. 208, first floor of the Institute. The agenda of the meeting is as given below. This is to request you to kindly attend the meeting.

AGENDA

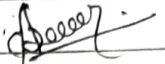

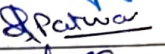
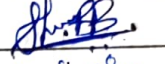
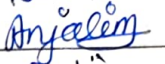
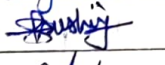

1. To confirm the minutes of the previous meeting of Internal Complaint Committee held on Saturday, 24th September 2022.
2. To review Action Taken Report on the suggestions / decisions of the Internal Complaint Committee in the last meeting held.
3. Discussion on any harassment of students or women employees if any.
4. Discussion to conduct Awareness program for the newly admitted students.
5. To transact any other business with the permission of the Presiding Officer.

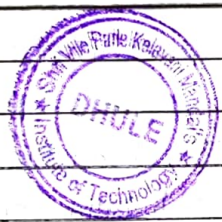

Ms. Prerana Jkhar
Presiding Officer
Internal Complaint Committee




Dr. Nilesh P. Salunke
Principal
SVKM's Institute of Technology,
Dhule.
Principal
SVKM's Institute of Technology, Dhule

Copy to,

Sr No	Name of the Member	Designation	Sign
1	Ms. Preerana Ikhar	Assistant Professor - Presiding Officer	
2	Ms. Vijaylaxmi Bittal	Assistant Professor - Member	VSBittal
3	Ms. Farha Naz	Assistant Professor - Member	Farha Naz
4	Dr. Sameer Goyal	Non-Government Organization - Member	
5	CA. Atul Patwari	Non-Teaching Representative - Member	
6	Mr. Rahul Sharma	Non-Teaching Representative - Member	
7	Ms. Anjali A. Mahajan	Student Representative - Member	
8	Mr. Rushikesh Sonawane	Student Representative Fresher - Member	
9	Mr. Vishal P. Patil	Student Representative - Member	



Date: 09/12/2022

MINUTES

The meeting of the Internal Complaint Committee of Shri. Vile Parle Kelavani Mandal's Institute of Technology, Dhule was held on Friday, 9th December 2022 at 3:00 pm.

The following members were present:

SrNo	Name of the Member	Designation	Sign
1	Ms. Prerana Ikhar	Assistant Professor - Presiding Officer	
2	Ms. Vijaylaxmi Bittal	Assistant Professor - Member	
3	Ms. Farha Naz	Assistant Professor - Member	
4	Dr. Sameer Goyal	Non-Government Organisation - Member	
5	CA. Atul Patwari	Non-Teaching Representative - Member	
6	Mr. Rahul Sharma	Non-Teaching Representative - Member	
7	Ms. Anjali A. Mahajan	Student Representative - Member	
8	Mr. Rushikesh Sonawane	Student Representative Fresher - Member	
9	Mr. Vishal P. Patil	Student Representative - Member	

The meeting began with welcome note by Presiding Officer Ms. Prerana Ikhar.

The following points were discussed:

1. Review of previous Internal Complaint Committee meeting and Action Taken Report was taken and satisfactory remarks were given for implementation of all the discussed points.



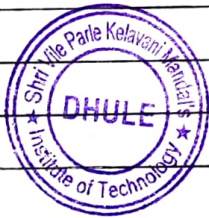
2. The students and staff were asked about any kind of harassment faced by them and the related issues.
3. Discussion regarding parking lights and street lights was done.
4. It was decided to conduct Awareness program for the newly admitted First Year and Direct Second Year students.
5. On the satisfactory discussion of all the above points, vote of thanks was extended by Prof. Prerana Ikhari.

Place: Dhule

Date: 09/12/2022

Prerana

Ms. Prerana Ikhari
Presiding Officer
Internal Complaint Committee



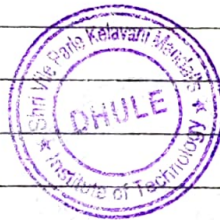
Salunke

Dr. Nilesh P. Salunke
Principal
SVKM's Institute of Technology,
Dhule. **Principal**
SVKM's Institute of Technology, Dhule

Date: 16/12/2022

ACTION TAKEN REPORT

1. Previous Internal Complaint Committee minutes of the meeting were approved and Action Taken Report was discussed thoroughly and the committee gave satisfactory remarks.
2. There are no complaints received from the staff and students for any kind of harassment from the last meeting held till date.
3. Parking lights and street lights will be available in the campus soon.
4. Awareness program will be conducted for the newly admitted First Year and Direct Second Year students after the exams in January.



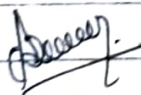
Date: 20/01/2023

NOTICE

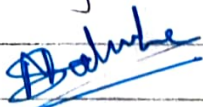
Respected sir/madam,
A meeting of the Internal Complaint Committee of the Institute will be held on Monday, 30th January 2023 at 10:30 am. at Room No. 208, First Floor of the Institute. The agenda of the meeting is as given below. This is to request you to kindly attend the meeting.

AGENDA


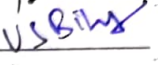
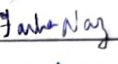
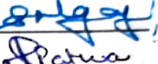
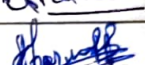

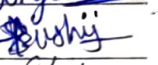


1. To confirm the minutes of previous meeting of Internal Complaint Committee held on Friday, 9th December, 2022.
2. To review the Action Taken Report on suggestions/decisions of the Internal Complaint Committee in the last meeting held.
3. Discussion on harassment of girl students and women employees if any.
4. To organize Time and Stress Management Sessions.
5. To transact any other business with the permission of the Presiding Officer.


Ms. Priyanka Ikar
Presiding Officer
Internal Complaint Committee




Dr. Nilesh P. Salunke
Principal
SVKM's Institute of Technology,
Dhule. **Principal**
SVKM's Institute of Technology, Dhule

Copy to,

S.No	Name of the Member	Designation	Sign
1	Ms. Pierana Ikhar	Assistant Professor - Presiding Officer	
2	Ms. Vijaylaxmi Bittal	Assistant Professor - Member	
3	Ms. Farha Naz	Assistant Professor - Member	
4	Dr. Sameer Goyal	Non-Government Organisation - Member	
5	CA. Atul Patwari	Non-Teaching Representative - Member	
6	Mr. Rahul Sharma	Non-Teaching Representative - Member	
7	Ms. Anjali A. Matigjan	Student Representative - Member	
8	Mr. Rushikesh Sonawane	Student Representative Fresher - Member	
9	Mr. Vishal P. Patil	Student Representative - Member	



Date: 30/01/2023

MINUTES

The meeting of the Internal Complaint Committee of Shri. Vile Parle Kelavani Mandal's Institute of Technology, Dhule was held on Monday, 30th January 2023 at 10:30 am.

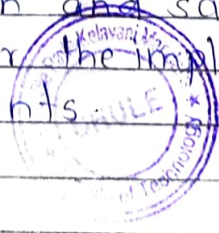
The following members were present:

Sr.No	Name of the Member	Designation	Sign
1	Ms. Prerana Ikhar	Assistant Professor-Presiding Officer	
2	Ms. Vijaylaxmi Bittal	Assistant Professor - Member	
3	Ms. Farha Naz	Assistant Professor - Member	
4	Dr. Sameer Goyal	Non-Government Organisation-Member	
5	CA Atul Patwari	Non-Teaching Representative-Member	
6	Mr. Rahul Sharma	Non-Teaching Representative-Member	
7	Ms. Anjali A. Mahajan	Student Representative - Member	
8	Mr. Rushikesh Sonawane	Student Representative-fresher Member	
9	Mr. Vishal P. Patil	Student Representative-Member	

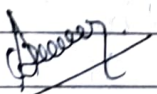
The meeting began with welcome note by Presiding Officer Prof. Prerana Ikhar.

The following points were discussed:

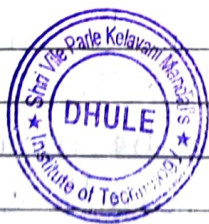
1. Review of previous minutes of Internal Complaint Committee meeting and Action Taken Report was taken and satisfactory remarks were given for the implementation of all the discussed points.

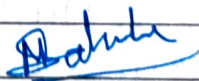


2. The students and staff were asked about any kind of harassment faced by them and the related issues.
3. Committee members asked the Heads of each Departments regarding the dates for conducting Awareness Program for newly admitted First and Direct Second Year students.
4. As per the request received from all the Teaching Representatives, Non-Teaching Representatives and Students' Representatives, discussion was made on organizing session on Time Management and on Stress Management.
5. Discussion was made on organizing Yoga Competition. As Yoga increases energy level and boosts morale making everyone more productive in the work.
6. On the satisfactory discussion of all the above points, vote of thanks was extended by Prof. Prerana Ikhar.



Ms. Prerana Ikhar
Presiding Officer
Internal Complaint Committee





Dr. Nilesh P. Salunke
Principal
SVKM's Institute of Technology,
Dhule
Principal
SVKM's Institute of Technology, Dhule

Date: 06/02/2023

ACTION TAKEN REPORT

1. Previous minutes of the Internal Complaint Committee meeting were approved and the Action Taken Report was discussed thoroughly and the committee gave satisfactory remarks.
2. There are no complaints received from any student or staff for any kind of harassment till date from the last meeting held.
3. All the newly admitted First and Direct Second Year students are guided about the duties, responsibilities and activities of the Internal Complaint Committee.
4. As per the request received from the Teaching, Non-Teaching and Students' Representatives, we are planning to organize sessions on Time Management and Stress Management after the University exams.
5. We are planning to organize Yoga Competition in the Institute. This will help everyone to be more attentive, focused and productive in work.



Date: 17/02/2023

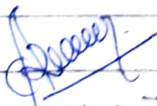
NOTICE

Respected sir/madam,


A meeting of the Internal Complaint Committee of the Institute will be held on Saturday, 25th February, 2023. at 04:00 pm. at Room No. 208, First Floor of the Institute. The agenda of the meeting is as given below. This is to request you to kindly attend the meeting.

AGENDA

1. To confirm the minutes of previous meeting of Internal Complaint Committee held on Monday, 30th January 2023.
2. To review the Action Taken Report on the suggestions/decisions of the Internal Complaint Committee in the last meeting held.
3. Discussion on harassment of girl students and women employees if any.
4. Discussion on Women's Day celebration on the occasion of International Women's Day 2023.
5. To transact any other business with the permission of the Presiding Officer.


Ms. Prerana Jkhar
Presiding Officer
Internal Complaint Committee




Dr. Nilesh P. Salunke
Principal
SVKM's Institute of Technology
Dhule
Principal
SVKM's Institute of Technology, Dhule

Copy to,

SrNo	Name of the Member	Designation	Sign
1	Ms. Prerana Ikhar	Assistant Professor-Presiding Officer	
2	Ms. Vijaylaxmi Bittal	Assistant Professor - Member	
3	Ms. Farha Naz	Assistant Professor - Member	
4	Dr. Sameer Goyal	Non-Government Organisation - Member	
5	CA. Atul Patwari	Non-Teaching Representative - Member	
6	Mr. Rahul Sharma	Non-Teaching Representative - Member	
7	Ms. Anjali A. Mahajan	Student Representative - Member	
8	Mr. Rushikesh Sonawane	Student Representative Fresher - Member	
9	Mr. Vishal P. Patil	Student Representative - Member	



Date: 25/02/2023

MINUTES

The meeting of the Internal Complaint Committee of Shri Vile Parle Kelavani Mandal's Institute of Technology, Dhule was held on Saturday, 25th February, 2023 at 04:00 pm.

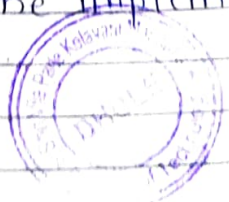
The following members were present:

Sr.No	Name of the Member	Designation	Sign
1	Ms. Prerana Ikhari	Assistant Professor - Presiding Officer	
2	Ms. Vijaylaxmi Bittal	Assistant Professor - Member	
3	Ms. Farha Naz	Assistant Professor - Member	
4	Dr. Sameer Goyal	Non-Government Organisation - Member	
5	CA. Atul Patwari	Non-Teaching Representative - Member	
6	Mr. Rahul Sharma	Non-Teaching Representative - Member	
7	Ms. Anjali A. Mahajan	Student Representative - Member	
8	Mr. Rushikesh Sonawane	Student Representative Fresher - Member	
9	Mr. Vishal P. Patil	Student Representative - Member	

The meeting began with welcome note by Presiding Officer Prof. Prerana Ikhari.

The following points were discussed:

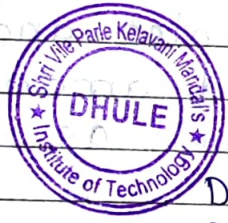
1. Review of previous minutes of Internal Complaint Committee meeting and Action Taken Report was taken and satisfactory remarks were given for the implementation of all the discussed points.



2. The students and staff were asked about any kind of harassment faced by them and the related issues.
3. Planning regarding International Women's Day 2023 celebration was made in the meeting. The student co-ordinators will be appointed for various activities to be conducted. This will also help for smooth functioning of the event.
4. After satisfactory discussion of all the above points, vote of thanks was extended by Prof. Prerana Jkhar.

Prerana

Ms. Prerana Jkhar
Presiding Officer
Internal Complaint Committee



Dalunke

Dr. Nilesh P. Salunke
Principal
SVKM's Institute of Technology,
Dhule. **Principal**
SVKM's Institute of Technology, Dhule

Date: 04/03/2023

ACTION TAKEN REPORT

1. Previous minutes of the Internal Complaint Committee meeting were approved and the Action Taken Report was discussed thoroughly and the committee gave satisfactory remarks.
2. There are no complaints received from any student or staff for any kind of harassment till date from the last meeting held.
3. For celebrating International Women's Day 2023, the roles and responsibilities were distributed among committee members as well as among student coordinators.
Also, the necessary arrangements are made for designing brochures, posters and certificates.
4. Sessions on Time Management and Stress management which were planned in earlier meeting, along with the Yoga Competition will be held on the occasion of International Women's Day 2023 in the month of March.

