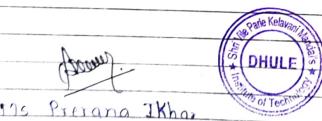
# INTERNAL COMPLAINT COMPLAINTEE AY 2022-23

#### NOTICE

Respected sir/madam, A meeting of the Internal Complaints Committee of the Institute will be held on Saturday, 24th September, 2022 at 3:00 pm at Room No. 208, First Floor of the Institute . The agenda of the meeting is as given below. This is to request you to kindly attend the meeting.

#### AGENDA

- 1. To confirm the minutes of previous meeting of Internal Complaints Committee held on 26th February, 2022.
- 2. To review Action Taken Report on the suggestions | decisions of the Internal Complaint Committee in the last meeting held
  - 3. Discussion on any harassment of students and women employees if any.
  - 4 Any other business with the permission of the Presiding Officer.



Dr. Nitesh P. Salunke

Yours faithfully,

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Principal

SVKM's Institute of Technology. DhulcsvKM's Institute of Technology, Dhule

Presiding Officer nternal Complaint Committee

# Copy to,

SrNo	Name of the Member	Designation	Sign
1	Ms Prevana Ikhar	Assistant Professor-Presiding Officer	Correct.
		Assistant Professor - Member	VSBiry
		Assistant Professor - Member	John Nag
		Non-Government Organisation-Member.	Sparmon
	9	Non-Teaching Representative-Member	Sparwar
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		Student Representative - Member	Anjaling
		Student Representative Fresher-Member	- toushing
		Student Representative - Member	Partil
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Date: 24 09 2022

# MINUTES

The meeting of the Internal Complaint Committee of Shri Vile Parle Kelavani Mandal's Institute of Technology, Dhule was held on Saturday, 24th September, 2022 at 3:00 pm:

The following members were present:

			3 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	10
	StNo	Name of the Member	Designation	Sign
		Ms Prerana Ikhar	11551519111	Josep.
L	2	ns Vijaylaxmi Bittal	H351519117 110183501	Janha Naj
		me Farha Naz	Assistant Professor - Member	
		Dr. Sameer Goval	Non-Government Organisation-Member.	Darna
		CA Atul Patwari	Non-Teaching Representative-Member	N DE
	i	mr. Robul Sharma	- T 1: Dalativa-Mombor	
	1	ns Anjali A Mahajan	Student Representative-Member	Anjalem - Hushig
		Mr Rushikesh Sonawane	Student Representative Fresher-Member	2/1
		mr. Vishal P. Patil	Student Representative-Member	Petro
Н				

The meeting began with welcome note by the Presiding Officer Ms. Prerana Ikhar.

The following points were discussed:

1. Review of previous Internal Complaint

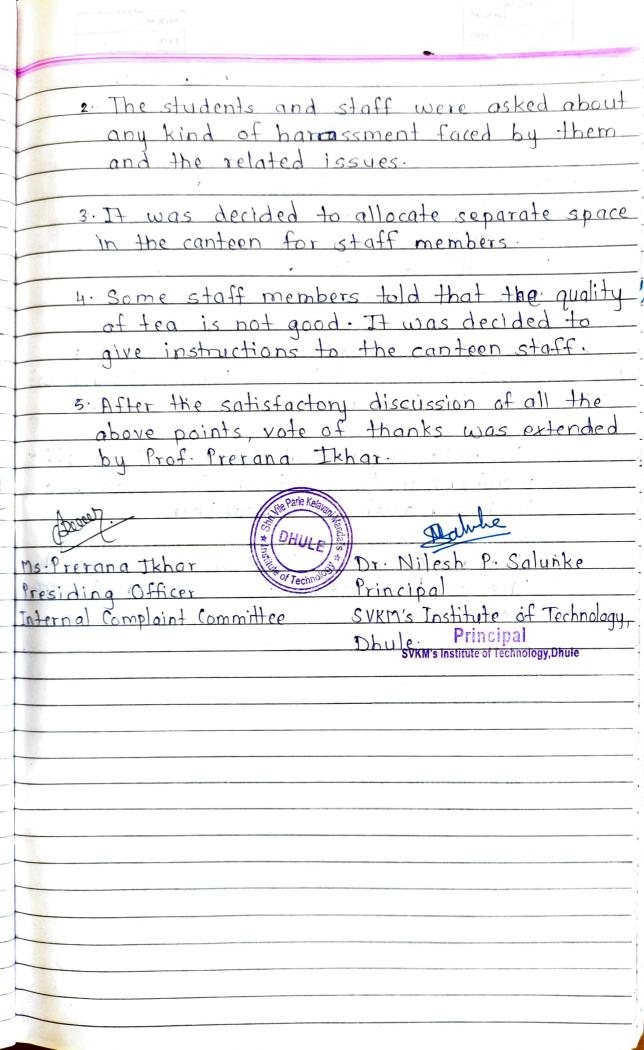
Committee meeting and Action Taken Report

was taken and satisfactory remarks

were given for the implementation of

all the discussed points

OHULE OF TOWN



# Date: 01/10/2022

## ACTION TAKEN REPORT

- 1. Previous Internal Complaint Committee
  minutes of the meeting were approved
  and Action Taken Report was discussed
  thoroughly and the committee gave
  satisfactory remarks
- 2. There are no complaints received from any student or staff for any kind of harassment from the last meeting held till date.
  - 3. Separate space is allocated for the staff members in the canteen. For lunch due to heavy rush in the canteen.
  - 4. The necessary instructions are given to the conteen staff regarding quality of



Date: 02/12/2022

#### NOTICE

Respected sir madam, A meeting of the Internal Complaint Committee of the Institute will be held on Friday, 9th December, 2022 at 3:00 pm at Room No. 208 first floor of the Institute. The agenda of the meeting is as given below. This is to request you to kindly attend the meeting.

#### AGENDA

- 1. To confirm the minutes of the previous meeting of Internal Complaint Committee held on Saturday, 24th September 2022.
- 2. To review Action Taken Report on the suggestions | decisions of the Internal Complaint Committee in the last meeting held.
  - 3. Discussion on any harassment of students or women employees if any.
    - 4 Discussion to conduct Awareness program for the newly admitted students.
- 5. To transact any other business with the permission of the Presiding Officer.

Ms. Prerana Ikhar

Presiding Officer

poore

을(DHULE) Internal Complaint Committee

Dr. Nilesh P. Salunke Principal

SYKM's Institute of Technology.

SVKM's Institute of Technology, Dhule

#### MINUTES

The meeting of the Internal Complaint.

Committee of Shri Vile Parle Kelavani Mandal:

Institute of Technology, Dhule was held on

Friday, 9th December 2022 at 3:00 pm.

The following members were present:

3 TNo Name of the Member	Designation	Sign
		19
1 Ms. Prerana Tkhar	Assistant Professor Presiding Officer	Dago
2 ms. Vijaylaxmi Bittal	Assistant Professor - Presiding Officer Assistant Professor - Member	128 M
3 Ms. Farha Naz	Assistant Professor - Member	Farker Nay
4 Dr. Sameer Goyal		Salgage
5 CA Atul Patwari	Non-Government Organisation-Member Non-Teaching Representative-Member	Rama
6 Mr. Rahul Sharma	Non-Teaching Representative-Member	The state of the s
7 Ms. Anjali A. Mahajan	Student Representative - Member	Anialem
8 Mr. Rushikesh Songwane	Student Representative Fresher-Member	Surling
	Student Representative - Member	Palmy
The meeting !	segan with welcome note by	

Presiding Officer Ms. Prerana Ikhar.

The following points were discussed:

1. Review of previous Internal Complaint
Committee meeting and Action Taken Report
was taken and satisfactory remarks
were given for implementation of all the
discussed points.

DHULE

## Date: 16/12/2022

# ACTION TAKEN REPORT

- 1 Previous Internal Complaint Committee minutes of the meeting were approved and Action Taken Report was discussed thoroughly and the committee gave satisfactory remarks
- 2. There are no complaints received from the staff and students for any kind of harassmer. From the last meeting held till date
- 3 Parking lights and street lights will be available in the compus soon!
- 4. Awareness program will be conducted for the newly admitted First Year and Direct Second Year students after the exams in

January.

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#### NOTICE

Respected sir/madam,

A meeting of the Internal Complaint
Committee of the Institute will be held on
Phonday, 30th January 2023 at 10:30 am.
at Room No. 208, First Floor of the Institute
The agenda of the meeting is as given
below. This is to request you to kindly attend
the meeting.

#### AGENDA

- 1 To confirm the minutes of previous meeting of Internal Complaint Committee held on Friday, 9th December, 2022.
  - 2 To review the Action Taken Report on suggestions decisions of the Internal Complaint Committee in the last meeting held:
  - 3. Discussion on harassment of girl students and women employees if any.
  - 4. To organize Time and Stress Management Session
  - 5. To transact any other husiness with the permission of the Presiding Officer.

ns. Parrana Ikhar (5 DHULE)

Presiding Officer
Internal Complaint Committee

Dr. Nilesh P. Salunke Principal

SVKM's Institute of Technology.

Dhule: Principal

SVKM's Institute of Technology, Dhule

Sign

#### MINUTES

SiNo Name of the Member

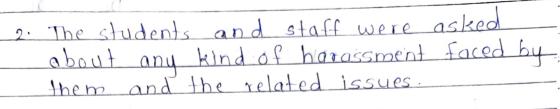
_		The meeting of the Internal Complaint
		The meeting of the Internal Complaint Committee of Shri Vile Parle Kelavani Mandals
-		Institute of Technology, Dhule was held on
		Institute of Technology, Dhule was held on Monday, 30th January 2023 at 10:30.am.
	A ,	The following members were present:
	Lite	

#### Designation Assistant Professor-Presiding Officer Character Ms. Prerana Ikhar Assistant Professor-Member Ms Vijaylarmi Bittal Farla Ne Ms. Farha Naz Assistant Professor · Member Dr. Sameer Goyal Non-Government Organisation-Member Non-Teaching Representative-Member CA Atul Patwari 6 Mr. Robul Sharma Non-Teaching Representative-Member 7 Ms-Anjali A-Matiajan Student Representative - Member Mr. Rushikesh Sonowane Student Representative-Fresher Member Mr. Vishal P. Patil

The meeting began with welcome note by Presiding Officer Prof. Prerana Ikhar. The following points were discussed:

1. Review of previous minutes of Internal Complaint Committee meeting and Action Taken Report was taken and satisfactory remarks were given for the Handlementation of all the discussed points we )

Student Representative-Member

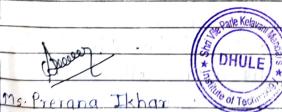


3. Committee members asked the Heads of each Departments regarding the dates for conducting Awareness Program for newly admitted First and Direct Second Year students.

4. As per the request received from all the Teaching Representatives, Non-Teaching Representatives and Students' Representatives discussion was made on organizing session on Time Management and on Stress Management.

5. Discussion was made on organizing Yoga Competition. As Yoga increases energy level and boosts morale making E. everyone more productive in the work.

6. On the satisfactory discussion of all the above points vote of thanks was extended by Prof. Prerana Ikhar.



Dr. Nilesh P. Salunke

Principal SVKM's Institute of Technology, Principal Dhusekm's Institute of Technology, Dhule

Presiding Officer

Internal Complaint Committee

# Date: 06/02/2023

## ACTION TAKEN REPORT

- 1. Previous minutes of the Internal Complaint Committee meeting were approved and the Action Taken Report was discussed thoroughly and the committee gave satisfactory remarks
- 2. There are no complaints received from any student or staff for any kind of harassment till date from the last meeting held.
- 3 All the newly admitted First and Direct Second Year students are guided about the duties, responsibilities and activities of the Internal Complaint Committee.
  - 4. As per the request received from the Teaching, Non-Teaching and Students'
    Representatives, we are planning to organize sessions on Time Management and Stress Management after the University exams.
- competition in the Institute. This will help everyone to be more attentive, focused and productive in work.

# Date: 17/02/2023

#### NOTICE

Respected six madam, A meeting of the Internal Complaint Committee of the Institute will be held on Saturday, 25th February, 2023. at 04:00 pm. at Room No. 208, First Floor of the Institute. The agenda of the meeting is as given below. This is to request you to kindly attend the meeting.

#### AGENDA

- 1. To confirm the minutes of previous meeting of Internal Complaint Committee held on Monday, 30th January 2023.
- 2. To review the Action Taken Report on the suggestions | decisions of the Internal Complaint Committee in the last meeting held.
  - 3 Discussion on harassment of girl students and women employees if any.
  - 4. Discussion on Homen's Day celebration on the occassion of International Homen's Day 2023.
  - 5 To transact any other business with the permission of the Presiding Officer.

Ms. Prerana Ikhar (S(DHULE) Presiding Officer Internal Complaint Committee

Dr. Nilesh P. Salunke Principal

Howhe

SVKM's Institute of Technology Dhule Principal Dhulg Pilitoipe.

SVKM's Institute of Technology, Dhule

# Copy to,

ir No Name of the Member	Designation	Sign
1 Ms Prerana Ikhar 2 Ms Vijaylaxmi Bittal 3 Ms Farha Naz 4 Dr Sameer Goyal 5 CA Atul Patwari 6 Mr Rahul Sharma 7 Ms Anjali A Mahajan 8 Mr Rushikesh Sonawane 9 Mr Vishal P. Patil	Assistant Professor-Presiding Officer Assistant Professor-Member Assistant Professor-Member Non-Government Organisation-Member Non-Teaching Representative-Member Non-Teaching Representative-Member Student Representative Fresher-Member Student Representative Fresher-Member Student Representative - Member	Jake Way
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# MINUTES

The meeting of the Internal Complaint Committee of Shri Vile Parle Kelavani Mandal's Institute of Technology, Dhule was held on Saturday, 25th February, 2023 at 04:00 pm.

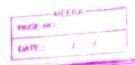
The following members were present:

	the tollowing	members were present	
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irNa	Name of the Member	Designation	Sign
			, s
1	Ms Prerana Ikhar	Assistant Professor-Presiding Officer Assistant Professor - Member	2000
	Ms Vijaylaxmi Bittal	Assistant Professor - Member	124. D
	Me Forha Noz	Assistant Professor-Member	Jarle Nay
	0 0	1 Annanication-Members	Solgonal
	CA Atul Patwari	1 - T - 11 Doggood ding-Mamber	31000
	Mr. Rahul Sharma	Non-Teaching Representative-Member	
7	ms Anjali A. Mahajan	Student Representative - Member	oryan
B	mc Rushikesh Songwane	Student Representative Fresher-Member	- Howelling
	Mr. Vishal P. Patil	Student Representative - Member	Vam

The meeting began with welcome nate by Presiding Officer Prof. Prerana Ikhar.

The following points were discussed:

1. Review of previous minutes of Internal
Complaint Committee meeting and Action
Taken Report was taken and satisfactory
remarks were given for the implementation
of all the discussed points



- 2. The students and staff were asked about any kind of harassment faced by them and the related issues.
- 3. Planning regarding International Women's Day 2023 celebration was made in the meeting. The student co-ordinators will be appointed for various activities to be conducted. This will also help for smooth functioning of the event.
  - 4. After satisfactory discussion of all the above points, vote of thanks was extended by Prof Prerana Tkhar.

Ms. Prerana Ikhar P. Salunke

Presiding Officer Principal

Internal Complaint Committee SVKM's Institute of Technology,

DhulesvKM's Institute of Technology, Dhule

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# ACTION TAKEN REPORT

- 1. Previous minutes of the Internal Complaint Committee meeting were approved and the Action Taken Report was discussed thoroughly and the committee gave satisfactory remarks.
  - 2. There are no complaints received from any student or staff for any kind of harass ment till date from the last meeting held.
  - 3 for celebrating International klomen's
    Day 2023, the roles and responsibilities
    were distributed among committee
    members as well as among student
    coordinators.
    - Also, the necessary arrangements are made for designing brouchees, posters and certificates
  - 4. Sessions on Time Management and
    Stress management which were planned
    in earlier meeting, alongwith the
    Yoga Competition will be held on
    the occassion of Internal klamen's
    Day 2023 in the month of March